

**REGULAR MEETING  
OF BOARD OF EDUCATION**

**AGENDA**

**July 8, 2019**

The Board of Education will meet in Open Session at 6:00 p.m. in the Boardroom at the District Office, 15110 California Avenue, Paramount, California, 90723. Closed Session may be conducted in accordance with applicable sections of California law.

Pursuant to Government Code section 54953(b), Board Member Linda Garcia will participate in the Board meeting via teleconference at the following location: UCLA Medical Center, 757 Westwood Plaza Blvd., Room 7161, Los Angeles, CA 90095. The teleconference location is open to the public and any member of the public will have an opportunity to address the Governing Board from the teleconference location in the same manner as if that person attended the regular meeting location. All action taken during this teleconferenced meeting shall be by roll call vote.

In compliance with the American with Disabilities Act, those requiring special assistance to access the Board meeting room, to access written documents being discussed at the Board meeting, or to otherwise participate at Board meetings, please contact the Superintendent's Office at 562-602-6011. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements.

Call to Order \_\_\_\_\_

Pledge of Allegiance Lucy Albera, Director-Nutrition Services

Roll Call Carmen Gomez Linda Garcia  
Yesenia Cuarenta Vivian Hansen  
Sonia De Leon

Approve Agenda July 8, 2019 Approve the Regular Meeting agenda of July 8, 2019.

Motion\_\_\_\_\_ Second\_\_\_\_\_ Vote\_\_\_\_\_

Special Meeting Minutes June 4, 2019 Approve the minutes of the Special Meeting held on June 4, 2019. 1

Motion\_\_\_\_\_ Second\_\_\_\_\_ Vote\_\_\_\_\_

Regular Meeting Minutes June 24, 2019 Approve the minutes of the Regular Meeting held on June 24, 2019. 3

Motion\_\_\_\_\_ Second\_\_\_\_\_ Vote\_\_\_\_\_

**REPORTS**

1. Employee Representatives’ Reports – Reports on contractual issues and/or items of interest to bargaining unit members.
2. Board Members’ Reports – Reports on visits to schools, conferences attended or scheduled meetings.
3. Superintendent’s Report – Reports on visits to schools, conferences attended, and legislation, meetings and/or activities scheduled throughout the District, recognition and commendations.
  - a. Introductions:
    - Dr. Elida Garcia, Director-Special Education
    - Christiana Kraus, Principal-Paramount High School
  - b. Probolsky Survey Results
  - c. L.A. Metro Project
  - d. Guideline for Booster Clubs, Parent and School-Connected Organizations

**BOARD MEETING CALENDAR**

Any additions to or changes in the regular meeting and/or special meeting calendar will be discussed.

Motion\_\_\_\_\_ Second\_\_\_\_\_ Vote\_\_\_\_\_

**HEARING SECTION**

Persons who are at the teleconferencing location shall state their name, address (optional), telephone number (optional) and subject prior to making their presentation.

Persons wishing to address the Board should fill out a blue card located on the table by the door and submit the completed card to the secretary. Speakers will be called in sequence during the Hearing Section which is limited to one hour and each speaker to one presentation of three minutes unless the Board wishes to waive the time limit. The Board cannot engage in public discussion during this portion of the agenda (Government Code Sections 54950 – 54963), staff will follow up and address public inquiries. Those who have a group concern are encouraged to select a spokesperson to address the Board.

Persons wishing to address the Board on a specific agenda item at the time the item is under discussion are limited to three minutes each and will be called to speak following the staff comments and prior to the Board’s discussion and taking action.

**CONSENT ITEMS**

These items are considered routine and may be enacted by a single motion. Any items needing discussion may be moved to the appropriate section of the agenda upon the request of any member of the Board.

Motion\_\_\_\_\_ Second\_\_\_\_\_ Vote\_\_\_\_\_

**General Services**

1.1-C Representatives to Athletic Leagues for 2019-20	Approve Christiana Kraus, Paramount High School Principal as a District Representative to athletic leagues for the 2019-20 school year.	9
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**Human Resources**

2.1-C Personnel Report 19-01	Accept Personnel Report 19-01 as submitted. The report includes details, assignments, terminations, and employment of personnel. Certain assignments listed in this report may be contingent upon allocation of funding in the 2019-20 State Budget Act and related legislation.	10
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2.2-C Consultant Services	Approve the consultant services request authorizing contracts with consultants or independent contractors who provide specialized services, as submitted.	32
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**Educational Services**

3.1-C Consultant and Contract Services	Approve the consultant and contract services request authorizing contracts with consultant or independent contractors who provide specialized services, as submitted.	34
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3.2-C Memorandum of Understanding with Tri City Consortium for distribution of AB 104 Adult Education Block Grant Funds	Approve Memorandum of Understanding with Tri City Consortium for distribution of AB 104 Adult Education Block Grant Funds for the 2019-20 school year	37
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3.3-C Contract with the Los Angeles County Probation Department for a Gang Alternative and Prevention Program Officer	Approve the contract with the Los Angeles County Probation Department for a Gang Alternative and Prevention Program Officer for the 2019-20 school year.	45
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**Business Items**

4.1-C Purchase Order Report, 19-01	Approve Purchase Order Report 19-01 authorizing the purchase of supplies, equipment, and services for the District.	54
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4.2-C Consultant Services	Approve the consultant services requests authorizing contracts with consultants or independent contractors who provide specialized services and authorize the Superintendent or designee to execute all necessary documents.	61
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4.3-C Acceptance of Donations	Accept the donations as presented on behalf of the District with any bequests or gifts of money or property for a purpose deemed to be suitable by the District.	63
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4.4-C Warrants for the Month of May 2019	Approve warrants for all funds through May with a total of \$18,537,641.76.	65
4.5-C Warrants for the Month of June 2019	Approve warrants for all funds through June with a total of \$17,268,693.82.	68

**ACTION ITEMS**

These items are presented for action at this time. Some may have been reviewed by the Board at a previous meeting under the Conference items section of the agenda.

**General Services**

1.1-A Resolution 19-01 2019-20 Board Memberships	<u>Staff Recommendation:</u> Adopt Resolution 19-01 authorizing memberships in associations and organizations for the Board of Education members for the 2019-20 school year.  Motion _____ Second _____ Vote _____	71
1.2-A 2019-20 Compensation for Board of Education Members	<u>Staff Recommendation:</u> Approve compensation per Education Code Section 25120 for the Board of Education members for the 2019-20 school year.  Motion _____ Second _____ Vote _____	73
1.3-A Resolution 19-02 Board Member Compensation for Absence Due to Illness	<u>Staff Recommendation:</u> Adopt Resolution 19-02 authorizing the compensation of a Board of Education member for a maximum of two Board meetings per calendar year when the member cannot attend the meetings due to illness.  Motion _____ Second _____ Vote _____	74

**Human Resources**

2.1-A Establishment of a Job Description for Special Education Data Specialist and Establishment of, and Employment Authorization for, 1 Position at 8 hours per day, 12-months	<u>Staff Recommendation:</u> Approve the new job description of Special Education Data Specialist and establishment of, and employment authorization for, 1 position at 8 hours per day, 12-months  Motion _____ Second _____ Vote _____	76
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**Educational Services**

3.1-A Inter-Intra SELPA Agreements for the 2019-20 School Year for Students with Low Incidence Disabilities	<u>Staff Recommendation:</u> Approve the contracts for 44 Paramount Unified School District students who will require Deaf and Hard of Hearing or Visual Impairment services for the 2019-20 school year.  Motion _____ Second _____ Vote _____	82
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3.2-A Nonpublic School Placement for a Special Education Student for 2018-19	<u>Staff Recommendation:</u> Ratify and approve the placement for special education students in nonpublic schools as determined by the students' Individual Education Plan for the 2018-19 school year.	85
	Motion _____ Second _____ Vote _____	
3.3-A Resolution 19-07, Local Agreement for Child Development Services for the California State Preschool Program, 2019-20	<u>Staff Recommendation:</u> Adopt Resolution 19-07, the California State Preschool Contract for part-day preschool services provided at Collins, Gaines, Hollydale, Keppel, Mokler, Tanner and Wirtz (Jackson) sites for the 2019-20 school year.	87
	Motion _____ Second _____ Vote _____	
3.4-A Nonpublic and Residential, Nonsectarian School/Agency Services Annual Master Contracts for Special Education Students, 2019-20 School Year	<u>Staff Recommendation:</u> Approve the Nonpublic, Nonsectarian School/Agency Services Annual Master Contracts for the placement of Special Education students in nonpublic schools, as determined by the students' Individual Education Plan for the 2019-20 school year.	89
	Motion _____ Second _____ Vote _____	
3.5-A Nonpublic and Residential School Placements for Special Education Students, 2019-20 School Year	<u>Staff Recommendation:</u> Approve the funds for the placement of special education students in nonpublic schools or residential treatment centers, as determined by students' Individual Education Plans for the 2019-20 school year.	91
	Motion _____ Second _____ Vote _____	
3.6-A Educational Solutions Northwest –Interactive Mathematics Program Contract	<u>Staff Recommendation:</u> Approve the contract request with James Short under Educational Solutions Northwest (ESNW) in order to provide professional development to Paramount Unified School District mathematics teachers between July 1, 2019 through June 30, 2020.	99
	Motion _____ Second _____ Vote _____	
3.7-A Carl D. Perkins Grant Application for Paramount Adult School	<u>Staff Recommendation:</u> Approve the submission of the application Carl D. Perkins Grant for the 2019-20 school year for Paramount Adult School.	102 Sep Cvr
	Motion _____ Second _____ Vote _____	
3.8-A Naviance Software Contract Renewal	<u>Staff Recommendation:</u> Approve the purchase of the renewal Naviance software program for 2019-20.	103
	Motion _____ Second _____ Vote _____	

3.9-A Physical Education Exemption for High School Students Staff Recommendation: Approve physical education exemptions for students who meet the criteria for either the two-year exemption or the permanent exemption. 111

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

3.10-A Agreement with LIFE Mentor Program Consultant Staff Recommendation: Approve the agreement with LIFE Mentor Program Consultant to provide high school age youth the opportunity to examine and experience life-ready principles through small group discussion and community based projects. 121

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**Business Services**

4.1-A Notices of Completion – Field Service Contracts Staff Recommendation: Accept as completed the Field Service Contracts for network cabling installation in twelve rooms at Mokler, carpentry repairs at Wirtz, interior painting of sixteen rooms at Wirtz and replace interior LED lighting Districtwide and authorize the Superintendent or designee to file the Notices of Completion and make payment to all contracted parties upon expiration of the lien period and determination that no liens are outstanding. 127

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

4.2-A Ratification – Bid Summary – Concrete and Carpentry – Field Service Contracts Staff Recommendation: To approve the above-mentioned contracts to the lowest responsive bidders as identified. 129

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

4.3-A Service Agreement – Butler CHEMICALS, INC. Staff Recommendation: Authorize staff to enter into the service agreement with Butler CHEMICALS, INC. and further authorize the Superintendent or designee to execute all necessary documents. 130

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

4.4-A Service Agreement – Action Duct Cleaning Company – Kitchen Services Staff Recommendation: Authorize staff to enter into the service agreement with Action Duct Cleaning Co. and further authorize the Superintendent or designee to execute all necessary documents. 136

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

4.5-A Consulting Agreement – Lynette Rock Consultant, R.D., SNA Staff Recommendation: Approve the Consulting Agreement with Ms. Lynette Rock and authorize the Superintendent or designee to execute all necessary documents. 142

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

4.6-A Resolution 19-03, Interfund Cash Transfers	<u>Staff Recommendation:</u> Adopt Resolution 19-03, Interfund Cash Transfers.	144
	Motion _____ Second _____ Vote _____	
4.7-A Resolution 19-04, Temporary Transfers from the School Pools Fund Maintained by the Los Angeles County Treasurer	<u>Staff Recommendation:</u> Adopt Resolution 19-04, Temporary Transfers from the School Pools Fund maintained by the Los Angeles County Treasurer.	146
	Motion _____ Second _____ Vote _____	
4.8-A Resolution 19-05, Temporary Interfund Borrowing	<u>Staff Recommendation:</u> Adopt Resolution 19-05, Temporary Interfund Borrowing between any of the District's operating funds as needed, during the 2019-2020 fiscal year.	149
	Motion _____ Second _____ Vote _____	
4.9-A Resolution 19-06, Annual Delegation of Administrative Authority to Process Routine Budget Revisions, Adjustments, and Transfers	<u>Staff Recommendation:</u> Adopt Resolution 19-06, authorizing the Los Angeles County Superintendent of Schools to process routine budget revisions, adjustments, and transfers.	151
	Motion _____ Second _____ Vote _____	
4.10-A Bid No. 10-18-19 Captain Raymond Collins Relocatables	<u>Staff Recommendation:</u> Authorize staff to review, award, and execute all necessary documents for the completion of this project.	155
	Motion _____ Second _____ Vote _____	

**INFORMATION ITEMS**

These items are intended to keep the Board informed on various District business matters that do not require formal action by the Board.

**Educational Services**

3.1-I Beginning and Ending Times for Schools	Submitted for the Board's information are the Beginning and Ending Times for Schools.	157
3.2-I Program Self-Evaluation Report for State Preschool	Submitted for the Board's information is the State Preschool Self-Evaluation Report	159
3.3-I Williams Settlement Quarterly Uniform Complaint Summary	Submitted for the Board's information is the required Williams Settlement Quarterly Uniform Complaint Summary for the fourth quarter April 1-June 30, 2019.	165

**ANNOUNCEMENTS**

Next Special Meeting Tuesday, August 6, 2019 at 5:30 p.m.  
and Regular Meeting Monday, August 12, 2019, 6:00 p.m.  
Boardroom of the District Office.

Staff/Employee  
Comment Per  
Government Code  
54957

Prior to Closed Session, as necessary, staff/employee  
comments are taken per Government Code 54957.

**CLOSED SESSION**

Time \_\_\_\_\_

**CLOSED SESSION AGENDA**

July 8, 2019

1. Conference with Labor Negotiator per Govt. Code 54957.6  
District Negotiator: Myrna Morales,  
Legal Counsel: James Romo
  - CSEA
  - TAP
2. Public Employee Discipline/Dismissal/Release per Govt.  
Code 54957.6
3. Public Employment per Govt. Code 54957
  - a. Assistant Principals
  - b. Dean of Students

**OPEN SESSION:**

Time \_\_\_\_\_

**ADJOURNMENT**

Time \_\_\_\_\_

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_